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**Tecumseh Local Board of Education**  
**February 20, 2024 6:00 p.m. Regular Meeting**  
**Tecumseh High School Arrow Conference Room**  
**9780 W. National Rd. New Carlisle, OH 45344**

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*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the regular meeting as indicated on the regular agenda.*

**I. OPENING**

A. Call to Order Martin\_\_\_ Stafford\_\_\_ Clark\_\_\_ Diller\_\_\_ Mills\_\_\_

B. Pledge of Allegiance

C. Recognition of Guests

D. Minutes

\_\_\_\_\_ moves and \_\_\_\_\_ seconds the Board of Education to approve the minutes of the January 9, 2024 Budget and Organizational Meeting, January 9, 2024 Regular Meeting, January 17, 2024 Work Session, January 29, 2024 Special Joint Meeting, and February 13, 2024 Special Meeting.

ROLL CALL: Martin\_\_\_ Stafford\_\_\_ Clark\_\_\_ Diller\_\_\_ Mills\_\_\_

**II. COMMUNICATIONS**

A. **Communications**

B. **Reports:** Kevin Harmon, President Tecumseh Education Foundation

C. **Public Comments Pertaining to the Agenda**

**III. OLD BUSINESS**

None at this time.

**IV. NEW BUSINESS**

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***ADOPTION OF CONSENT CALENDAR – PERSONNEL***

*Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that **Items A through J** are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.*

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The Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approves the consent agenda items A through J.

**A. Resignations - Certified**

Melissa Willardson, Music Teacher at New Carlisle Elementary and Park Layne Elementary School. Effective at the end of the 2023-2024 school year. Reason - to accept another position within the district.

Joel Drake, Social Studies Teacher at Tecumseh High School. Effective at the end of the 2023-2024 school year. Reason - to accept another position within the district.

Melinda McKibben, Kindergarten Teacher at Park Layne Elementary School. Effective at the end of the 2023-2024 school year. Reason - to accept another position within the district.

**B. Resignations - Classified**

Tiffany Shingler, Evening Custodian at Park Layne Elementary School. Effective January 29, 2024. Reason - to accept another position within the district.

Derek Swangim, Evening Custodian at New Carlisle Elementary School. Effective January 26, 2024. Reason - Personal.

Mark Thompson, Evening Custodian at Donnelsville Elementary School. Effective January 26, 2024. Reason - Personal.

Rhonda Crist, Paraprofessional at Donnelsville Elementary School. Effective May 29, 2024. Reason - Retirement.

Jessica Blumenschein, Technology Aide at New Carlisle Elementary School. Effective at the end of the 2023-2024 school year. Reason - to accept another position within the district.

**C. Employment - Certified**

The following individuals are recommended for employment for the 2023-2024 school year, as presented.

CMSgt. Dennis Orcutt, Aerospace Instructor at Tecumseh High School. Effective February 5, 2024.

**D. Employment - Certified**

The following individuals are recommended for employment for the 2024-2025 school year, as presented.

Melissa Willardson, Music Teacher at Donnelsville Elementary School and Park Layne Elementary School. Effective August 14, 2024.

Joel Drake, Industrial Technology Teacher at Tecumseh High School. Effective August 1, 2024.

Melinda McKibben, Title I Teacher at Park Layne Elementary School. Effective August 14, 2024.

**E. Employments - Classified**

The following individuals are recommended for employment for the 2023-2024 school year, as presented.

Melissa Rice, Evening Custodian at New Carlisle Elementary School. Effective February 6, 2024.

Shana Burchfield, Evening Custodian at Park Layne Elementary School. Effective February 12, 2024.

Jessica Blumenschein, Paraprofessional at Donnelsville Elementary School. Effective August 15, 2024.

**F. Employments - Certified/Classified Substitutes 2023-2024**

The board is asked to approve the following individual to be employed as a substitute on an as-needed basis for the 2023-2024 school year, as presented.

Mary Albano	Kim Berg	Alissa Bole
Wayne Carson	Nicole Cremeens	Anna Hivner
Chase Kelly	McKinsey McPherson	Chrissy Moore
Eric Munson	Mataya Reinhard	Helen Ritchie
Joshua Steiner	Tracey Wiant	

**G. Employments – Supplemental - Athletic**

This is the complete list of Spring Sports:

Baseball

Varsity Baseball (Head Coach) - [Rob Cassell, hired in December]

Assistant Baseball (Varsity Assistant) - Brenton Whalen / Cade Rybolt-pending completion of requirements

Assistant Baseball (JV Coach) - Micahel Luttrell-pending completion of requirements

Volunteer - Codee Arthur, Payton Shannon-pending completion of requirements

Softball

Varsity Softball (Head Coach) - Christi Leggett  
Assistant Softball (Varsity Assistant) - Bill Gruber  
Assistant Softball (JV Coach) - Courtney Scott-pending completion of requirements

High School Track

Varsity Track (Head Coach) - Michael Hoffman  
Assistant Varsity Track - Nick Riley  
Assistant Varsity Track - Erich Bledsoe-pending completion of requirements  
Assistant Varsity Track - Carter Hume

Tennis

Tennis (Boys Head Coach) - Mike Crago  
Volunteer - Jessica Liska-Freeman

Middle School Track

Middle School Track - Tammy Dybvig  
Middle School Track - Leslie Budding-pending completion of requirements  
Middle School Track - yet to be filled

**H. Employments - Home Instruction 2023-2024**

The Board is asked to employ the following individuals for the purpose of home instruction, as needed, for specific students at the rate of \$29.77 per hour. Home instruction services will not exceed 5 hours per week for any one student unless required by law.

Michelle Finnell

**I. Employment - Certified - Summer Learning Program**

The Board is asked to approve the following individuals for the Summer Learning program during the summer of 2024.

Principal

Dawn Cooper (K-5)  
Christi Leggett (6-8)

**J. Unpaid Leave**

The Board is asked to approve the following individuals for unpaid leave/dock days:

None for the 1/19/24 and 2/5/24 pay dates.

ROLL CALL: Martin\_\_\_ Stafford\_\_\_ Clark\_\_\_ Diller\_\_\_ Mills\_\_\_



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### **ADOPTION OF CONSENT CALENDAR — ADMINISTRATIVE**

*Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that Items K through L are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.*

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The Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approves the consent agenda items K through L.

#### **K. Summer Learning Program 2024**

This resolution authorizes Tecumseh Local Schools to operate a six-week Summer Learning program for grades K-12.

#### **L. Graduation List**

The 2024 graduation list has been prepared by the Tecumseh High School guidance department and reviewed by Mr. Oakes. The list is now submitted for the board's approval as required by law. Should students not meet the requirements for graduation as required by law, their name(s) will be removed from the list. See Exhibit L.

ROLL CALL:        Martin\_\_\_ Stafford\_\_\_ Clark\_\_\_ Diller\_\_\_ Mills\_\_\_

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### **ADOPTION OF CONSENT CALENDAR — FINANCIAL**

*Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that Items M through S are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.*

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The Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approves the consent agenda items M through S.

#### **M. Financial Reports**

The board is asked to review and approve the financial reports for January 2024.

#### **N. Fund Advances**

The board is asked to approve the following as presented:

Negative fund balances covered by unencumbered general fund balance January 31, 2024.

001-0000	\$503,641.70
505-9024	(\$719.00)
507-9322	(\$357,777.20)
516-9024	(\$54,691.30)
536-9024	(\$7,822.48)

551-9024	(\$5,420.14)
572-9024	(\$57,214.92)
572-9824	(\$3,531.87)
584-9024	(\$3,606.45)
590-9024	(\$12,858.34)

This information is to notify the Board of Education and show there are sufficient funds in the general funds to cover the negative grant funds.

**O. Amend Estimated Resources and Appropriations**

The board is asked to amend estimated resources and appropriations, as presented in Exhibit O.

**P. Tax Rates from Clark County Auditor**

Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor:

WHEREAS, this Board of Education in accordance with the provisions of the law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1, 2024; and

WHEREAS, the Budget Commission of Clark County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and part within, the ten mill tax limitation, therefore, be it

RESOLVED, by the Board of Education of the Tecumseh Local School District, Clark County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, that there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation; and be it further

RESOLVED, that the Clerk/Treasurer of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County. See Exhibit P.

**Q. Additional Contract Days**

The Board is asked to approve payment of three additional work days (July 29, 30, and 31st, 2024) in the 23/24 contract year and for one additional work day (July 31st, 2025) in the 24/25 contract year for the following administrators: Paula Crew, Denise Robinson, Susan Wile, Brian Dixon, Beth Moore, and Aaron Oakes. The three additional days would be paid on the first pay of August in 2024 and the one additional day would be paid on the first pay of August in 2025. See Exhibit Q.

**R. Change Student Managed Activity Fund (200) to a District Managed Activity Fund (300)**

The board is asked to approve changing the Academic Competition Team from a Student Managed Activity Fund (200 9204) to a District Managed Activity Fund (300 9204). This request is being made by the current sponsor, Brian Haley.

**S. Donations**

The board is asked to accept the following donation made to Tecumseh Local Schools. See Exhibit S.

<u>Donor</u>	<u>Purpose</u>	<u>Amount</u>
Anonymous	THS Basketball Cheer	\$ 100.00
Springfield Rotary Foundation	Rotary Grant - Annika Lehman	\$ 426.00
Campus Box Media	THS Basketball Cheer	\$ 287.50
New Carlisle Rotary Club	THS - Attendance Rewards	\$ 500.00
Stacy Reynolds	Aunt Pat Fund	\$ 100.00
New Carlisle Rotary Club	Business Club	\$ 645.00
Springfield Rotary Foundation	Rotary Grant - Laura Wright	\$ 400.00

ROLL CALL:        Martin\_\_\_ Stafford\_\_\_ Clark\_\_\_ Diller\_\_\_ Mills\_\_\_

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**ADOPTION OF CONSENT CALENDAR – INSTRUCTIONAL**

*Action by the Board of Education in “Adoption of Consent Calendar” at this point of the agenda means that Items T through U are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately.*

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The Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approves the consent agenda items T through U.

**T. High School Academic Planning Guide**

The board is asked to approve the 2024-2025 Academic Planning Guide for Tecumseh High School, as presented. See Exhibit T.

**U. Overnight Field Trip**

Tecumseh Business Professionals of America advisor Mike Hoffman is requesting board approval for the following overnight field trip. See Exhibit U.

Tecumseh High School BPA to travel to Columbus Convention Center by bus on March 7, 2024 and return on March 8, 2024.

ROLL CALL:        Martin\_\_\_ Stafford\_\_\_ Clark\_\_\_ Diller\_\_\_ Mills\_\_\_



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## **POLICY**

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*None at this time*

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### **ADOPTION OF CONSENT CALENDAR – ATHLETIC**

*Action by the Board of Education in “Adoption of Consent Calendar” at this point of the agenda means that Items V through W are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately.*

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The Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approves the consent agenda items V through W.

#### **V. Ohio High School Athletic Association Membership**

The Ohio High School Athletic Association develops and monitors the necessary regulations to conduct athletic contests and practices within the state. The constitution requires that each board of education adopt a resolution authorizing membership. Membership in the Association reflects agreement that member schools will conduct their athletics in accordance with the constitution, by-laws and regulations of the Association. The Board is requested to approve membership in the OHSAA for the 2024-2025 school year. See Exhibit V.

WHEREAS, Tecumseh Local School District, District IRN number 46243 of 9760 W. National Road, Clark County, Ohio has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary unincorporated association not-for-profit; and

WHEREAS, The Board of Education/Governing Board (“Board”) and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA; now therefore, be it

RESOLVED, by the Board of Education/Governing Board that Tecumseh Middle School and Tecumseh High School do hereby voluntarily renew membership in the OHSAA and that in doing so, the Constitution, Bylaws, Regulations and Business Rules of the OHSAA are hereby adopted by this Board as and for its own minimum requirements as it pertains to, but not limited to, student-eligibility, coaching requirements, and administrative responsibility. Notwithstanding the foregoing, the Board reserves the right to raise the minimum standards as it deems appropriate for the schools and students under its jurisdiction; and be it further

RESOLVED, that the schools under this Board’s jurisdiction agree to conduct their athletics programs in accordance with the Constitution, Bylaws, Regulations, Business Rules, interpretations and decisions of the



OHSAA and cooperate fully and timely with the Executive Director's office of the OHSAA in all matters related to the interscholastic athletic program of the schools. Furthermore, the schools under this Board's jurisdiction shall be the primary enforcers of the OHSAA Constitution, Bylaws, Regulations, Business Rules and the interpretations and rulings rendered by the Executive Director's office. The administrative heads of these schools understand that failure to discharge the duty of primary enforcement may result in fines, removal from tournaments, suspension from membership and/or other such penalties as prescribed in Bylaw 11.

**W. Arrow Sports Camps**

The board is asked to approve summer sports camps, as presented. This is at no cost to the Board of Education.

Baseball Camp:

Grades 1-8

March 10th from 1:00 p.m. - 4:00 p.m.

Cost \$25, \$10 for each additional family member

ROLL CALL:        Martin\_\_\_ Stafford\_\_\_ Clark\_\_\_ Diller\_\_\_ Mills\_\_\_

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**V. PLANNING AND DISCUSSION**

- **Levy Information**

**VI. REPORTS**

**VII. INFORMATION ITEMS**

Feb. 23	Board Tours -Transportation, Donnelsville, New Carlisle, and Park Layne
Feb. 24	NHS Winter Formal -Tecumseh High School 8:00 p.m. - 10:00 p.m.
Feb. 27	Community Engagement Meeting -Arrow Conference Room 5:00 p.m.
Feb. 27	Senior Pictures -Shannon Gym 5:30 p.m. - 7:30 p.m.
Feb. 29	Spring Pictures -Donnelsville Elementary School
Mar. 5	LPDC Meeting -Special Education Conference Room 4:00 p.m.
Mar. 6	Professional Development Day -NO SCHOOL-
Mar. 8	Board Tours -Tecumseh Middle School and Tecumseh High School
Mar. 8	End of 3rd Quarter
Mar. 9	ROTC Drill Meet -Tecumseh High School and Middle School
Mar. 11	Kindergarten Registration for the 2024-2025 school year begins
Mar. 11	Spring Pictures -New Carlisle Elementary School
Mar. 11	Tecumseh Elementary PTO Meeting -Park Layne Elementary Cafeteria 6:30 p.m.
Mar. 12	Spring Pictures -Park Layne Elementary School
Mar. 15	Spring Musical: James and the Giant Peach -Pflaumer Auditorium 7:00 p.m.

Mar. 16      Spring Musical: James and the Giant Peach -Pflaumer Auditorium 7:00 p.m.  
Mar. 17      Spring Musical: James and the Giant Peach -Pflaumer Auditorium 2:00 p.m.  
Mar. 19      Board of Education Meeting -Arrow Conference Room 6:00 p.m.

**VIII.    COMMENTS AND QUESTIONS FROM BOARD MEMBERS**

**IX.    PUBLIC COMMENTS**

**X.    ADJOURNMENT**

\_\_\_\_\_ moves and \_\_\_\_\_ seconds to adjourn the meeting.

ROLL CALL:      Martin\_\_\_ Stafford\_\_\_ Clark\_\_\_ Diller\_\_\_ Mills\_\_\_

Time: \_\_\_\_\_